

## **Policy Committee Meeting Minutes February 7, 2014**

**Present:** Dr. Victor Mercurio, Dr. Deidre Gifford, Mr. David Green, Ms. Carolyn Mark, Mr. Carlos Zambrano and Mr. Bryce Jett

**Absent:** Mrs. Maryanne Crawford

### **Review Policy #10-110 Acceptable Use Policy for Network**

After receiving a first read, the School Committee had concerns regarding insurance, staff/student use, and the storage of information. The School Committee asked if this policy could differentiate usage by staff vs. students. Also, a statement regarding the storage of information needs to be detailed and added to the policy. Mr. Zambrano said the protocol regarding storage would be also be reviewed during the training that will take place. A separate section for staff and students will delineate the requirements for each group.

Insurance is provided for normal wear/tear and will be noted as such for staff. Mr. Zambrano will clarify the district's responsibility vs. the student responsibility for damage/lost/stolen devices. Attorney Oliverio will be contacted regarding staff/student responsibilities and the school rights/procedure to search (students and staff).

### **Fundraising Policy (Scholarship/Field Trips)**

The Committee discussed equal access for all students and how to ensure access especially for expensive out-of-state/international trips. The Committee would like to see how other districts handle this subject. This item will be discussed again on an upcoming agenda.

### **Review Policies –Law on constitutionally protected prayer**

Policies were reviewed to ensure compliance per a recent RIDE request. After reviewing current policy, it was determined the district is in compliance. Dr. Mercurio needs to check with principals' to see if they conduct a moment of silence as noted in Policy #2195. The Committee would like to discuss Policy #9215–Use of School Buildings by Religious Organizations at an upcoming meeting.

### **Discussion- Code of professional conduct for administrative staff**

The district does not have a policy or professional code of conduct for administrators/employees. Dr. Mercurio said *The Trust* might have a template (ethical standards) that can be used to initiate policy. This item will be discussed at the next meeting.

The next meeting will include Code of Conduct, discussion of access to field trips, Acceptable Use Policy, Use of School Buildings by Religious Organizations, and possibly the Bullying Policy

The March meeting needs to be rescheduled. Upcoming meetings will include "concerns" on the agenda.

The meeting adjourned at 2:07pm.

CHRISTINE DIMEGLIO  
SECRETARY